# SICSA DATACENTER & MHD MANAGEMENT STRATEGY TEAM MEETING

## Logistics

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| Time: | 10:00 am |
| Date: | Tuesday14th February 2012 |
| Attendees: | Peter Frisch, Gregoire Fouchard, Gary Berridge, Alex Patton, Kathryne Linge, John Irish |
| Meeting purpose | Regular Meeting between MHD and Datacenter Management Team |
| Facilitator | Peter Frisch |

## Agenda

| Item | Time | Agenda Item | Presenter |
|---|---|---|---|
| 1 | 5 mins | Review /Approval of minutes | All |
| 2 | 10 mins | Status report on Datacenter completion | Gary |
| 3 | 5 mins | Status report on Business Plan | Alex |
| 4 | 5 mins | Status report on Marketing Plan | Kathryne |
| 5 | 5 mins | Status report on collaboration with eLearning | Alex |
| 6 | 10 mins | Status report on MHD transition to Datacenter | John |
| 7 | 5 mins | Datacenter staff orientation | John |
| 8 | 5 mins | Status report on Smartmatic Partnership | Peter |
| 9 | 5 mins | Other Matters | All |

## Open Actions

| No | Action / Discussion | Who | When | Status or comment |
|---|---|---|---|---|
| 1. | Datacenter Blueprint | Gregoire | 1/31/12 | In progress |
| 2. | Datacenter Start-up costs | John/Alex | 1/31/12 | In progress |
| 3. | Datacenter Staff Recruitment | Gary | 2/7/12 | In Progress |
| 4. | Agreement on connectivity (i.e. Transport) | MHD | ASAP | In Progress |

Next Meeting (February 28th 2012) Details
(Agenda to include)

i. Report on Datacenter Completion – Gary
ii. Report on Datacenter staff recruitment – Gary
iii. Update on Datacenter Marketing Plan – Kathryne
iv. Update on Business Plan – Alex
v. Smartmatic Partnership - Peter

SICSA INTERNAL DOCUMENT